

## **Certificate formats (for reserved categories)**

### **A) SC/ST Certificate format**

Format of Certificate to be produced by SC/ST candidates  
who apply for admission to IMU

1. This is to certify that Shri/ Smt./ Kumari\* \_\_\_\_\_ son/daughter\* of \_\_\_\_\_ of \_\_\_\_\_ Village/Town\* \_\_\_\_\_ District/Division\* \_\_\_\_\_ of State/Union Territory\* \_\_\_\_\_ belongs to the \_\_\_\_\_ Scheduled Caste / Scheduled Tribe\* under:-

- \* The Constitution (Scheduled Castes) Order, 1950
- \* The Constitution (Scheduled Tribes) Order, 1950
- \* The Constitution (Scheduled Castes) (Union Territories) Order, 1951
- \* The Constitution (Scheduled Tribes) (Union Territories) Order, 1951 [As amended by the Scheduled Castes and Scheduled Tribes Lists (Modification Order) 1956, the Bombay Reorganisation Act, 1960, the Punjab Reorganisation Act, 1966, the State of Himachal Pradesh Act, 1970, the North Eastern Areas (Reorganisation) Act, 1971, the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 1976 and the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 2002]
- \* The Constitution (Jammu and Kashmir) Scheduled Castes Order, 1956;
- \* The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959, as amended by the Scheduled Castes and Scheduled Tribes Order (Amendment) Act, 1976;
- \* The Constitution (Dadra and Nagar Haveli) Scheduled Castes Order, 1962;
- \* The Constitution (Dadra and Nagar Haveli) Scheduled Tribes Order, 1962;
- \* The Constitution (Pondicherry) Scheduled Castes Order, 1964;
- \* The Constitution (Uttar Pradesh) Scheduled Tribes Order, 1967;
- \* The Constitution (Goa, Daman and Diu) Scheduled Castes Order, 1968;
- \* The Constitution (Goa, Daman and Diu) Scheduled Tribes Order, 1968;
- \* The Constitution (Nagaland) Scheduled Tribes Order, 1970;
- \* The Constitution (Sikkim) Scheduled Castes Order, 1978;
- \* The Constitution (Sikkim) Scheduled Tribes Order, 1978;
- \* The Constitution (Jammu and Kashmir) Scheduled Tribes Order, 1989;
- \* The Constitution (Scheduled Castes) Order (Amendment) Act, 1990;
- \* The Constitution (Scheduled Tribes) Order (Amendment) Act, 1991;
- \* The Constitution (Scheduled Tribes) Order (Second Amendment) Act, 1991;

2. # This certificate is issued on the basis of the Scheduled Castes / Scheduled Tribes\* Certificate issued to Shri/ Smt.\* \_\_\_\_\_ father/ mother\* of Shri/ Smt/ Kumari\* \_\_\_\_\_ of Village /Town\* \_\_\_\_\_ in District/ Division\* \_\_\_\_\_ of the State/ Union Territory\* \_\_\_\_\_ who belong to the Caste / Tribe\* which is recognised as a Scheduled Caste / Scheduled Tribe\* in the State / Union Territory\* \_\_\_\_\_ issued by the \_\_\_\_\_ dated \_\_\_\_\_.

3. Shri/ Smt./ Kumari \* \_\_\_\_\_ and / or\* his / her\* family ordinarily

reside(s)\*\* in the Village/Town\* \_\_\_\_\_ of \_\_\_\_\_  
District/Division\* of the State Union Territory\* of \_\_\_\_\_.

Signature: \_\_\_\_\_  
(with seal of the Office)

Name and Designation \_\_\_\_\_

Place: \_\_\_\_\_ State/Union Territory\* \_\_\_\_\_

Date: \_\_\_\_\_

**\* Please delete the word(s) which are not applicable.**

**# Applicable in the case of SC/ST Persons who have migrated from another State/UT.**

### **IMPORTANT NOTES:**

The term "ordinarily reside(s) \*\*" used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

Officers competent to issue Caste/Tribe certificates:

1. District Magistrate / Additional District Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner / Deputy Collector / Ist Class Stipendiary Magistrate / City Magistrate / Sub-Divisional Magistrate / Taluka Magistrate / Executive Magistrate / Extra Assistant Commissioner.
2. Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate.
3. Revenue Officers not below the rank of Tahsildar.
4. Sub-divisional Officer of the area where the candidate and/ or his family normally reside(s).
5. Administrator / Secretary to Administrator / Development Officer (Lakshadweep Island).

Note: Certificate issued by any other authority will be rejected.

## **B) OBC (NCL) Certificate format**

Format of the certificate to be produced by OBC (NCL) candidates  
who apply for admission to IMU

This \_\_\_\_\_ is \_\_\_\_\_ to \_\_\_\_\_ certify \_\_\_\_\_ that  
Shri/Smt./Kum\* \_\_\_\_\_ Son  
/Daughter\* \_\_\_\_\_ of \_\_\_\_\_ Shri \_\_\_\_\_ /  
Smt.\* \_\_\_\_\_ of  
Village/Town\* \_\_\_\_\_ District/  
Division\* \_\_\_\_\_ in the \_\_\_\_\_  
State belongs to the \_\_\_\_\_ community which is  
recognized as a Backward Class under:

- i. Resolution No. 12011/68/93-BCC(C) dated 10/09/93 published in the Gazette of India Extraordinary Part I
- ii. Section I No. 186 dated 13/09/93.
- iii. Resolution No. 12011/9/94-BCC dated 19/10/94 published in the Gazette of India Extraordinary Part I Section
- iv. I No. 163 dated 20/10/94.
- v. Resolution No. 12011/7/95-BCC dated 24/05/95 published in the Gazette of India Extraordinary Part I Section
- vi. I No. 88 dated 25/05/95.
- vii. Resolution No. 12011/96/94-BCC dated 9/03/96.
- viii. Resolution No. 12011/44/96-BCC dated 6/12/96 published in the Gazette of India Extraordinary Part I Section
- ix. I No. 210 dated 11/12/96.
- x. Resolution No. 12011/13/97-BCC dated 03/12/97.
- xi. Resolution No. 12011/99/94-BCC dated 11/12/97.
- xii. Resolution No. 12011/68/98-BCC dated 27/10/99.
- xiii. Resolution No. 12011/88/98-BCC dated 6/12/99 published in the Gazette of India Extraordinary Part I Section
- xiv. I No. 270 dated 06/12/99.
- xv. Resolution No. 12011/36/99-BCC dated 04/04/2000 published in the Gazette of India Extraordinary Part I
- xvi. Section I No. 71 dated 04/04/2000.
- xvii. Resolution No. 12011/44/99-BCC dated 21/09/2000 published in the Gazette of India Extraordinary Part I
- xviii. Section I No. 210 dated 21/09/2000.
- xix. Resolution No. 12015/9/2000-BCC dated 06/09/2001.
- xx. Resolution No. 12011/1/2001-BCC dated 19/06/2003.
- xxi. Resolution No. 12011/4/2002-BCC dated 13/01/2004.
- xxii. Resolution No. 12011/9/2004-BCC dated 16/01/2006 published in the Gazette of India Extraordinary Part I
- xxiii. Section I No. 210 dated 16/01/2006.
- xxiv. Resolution No. 12011/14/2004-BCC dated 12/03/2007 published in the Gazette of India Extraordinary Part I
- xxv. Section I No. 67 dated 12/03/2007.
- xxvi. Resolution No. 12015/2/2007-BCC dated 18/08/2010.
- xxvii. Resolution No. 12015/13/2010-BCC dated 08/12/2011.

Shri/Smt./Kum.

\_\_\_\_\_ and/or his family ordinarily reside(s) in the \_\_\_\_\_ District/ Division of \_\_\_\_\_ State. This is also to certify that he/she **does not belong to the persons/sections (Creamy Layer)** mentioned in Column 3 of the Schedule to the Government of India, Department of Personnel & Training O.M. No.36012/22/93-Estt. (SCT) dated 08/09/93 which is modified vide OM No. 36033/3/2004 Estt.(Res.) dated 09/03/2004, further modified vide OM No. 36033/3/2004-Estt. (Res.) dated 14/10/2008 or the latest notification of the Government of India.

Dated:

District Magistrate /Deputy Commissioner / Competent Authority Seal

\* Please delete the word(s) which are not applicable

**NOTE:**

- i. The term 'Ordinarily resides' used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.
- ii. The authorities competent to issue Caste Certificates are indicated below:
- iii. District Magistrate/ Additional Magistrate/ Collector/ Deputy Commissioner/ Additional Deputy Commissioner / Deputy Collector / Ist Class Stipendiary Magistrate / Sub-Divisional Magistrate / Taluka Magistrate / Executive Magistrate / Extra Assistant
- iv. Commissioner (not below the rank of Ist Class Stipendiary Magistrate).
- v. Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate.
- vi. Revenue Officer not below the rank of Tehsildar and Sub-Divisional Officer of the area where the candidate and / or his family resides.

### C) General – EWS Certificate Format

**Format of Income & Assets Certificate to be produced by General-EWS Candidates  
who apply for admissions to IMU**

Government of .....

(Name & Address of the authority issuing the certificate)

Certificate No: .....  
.....

Date:

Valid for the Year: .....

This is to certify that Shri/Smt./Kumari  
\_\_\_\_\_ son/daughter/wife of  
\_\_\_\_\_ permanent resident of  
\_\_\_\_\_, Village/Street \_\_\_\_\_  
Post Office \_\_\_\_\_ District \_\_\_\_\_  
in the State/Union Territory \_\_\_\_\_ Pin Code \_\_\_\_\_ whose  
photograph is attested below belongs to Economically Weaker Sections, since the  
gross annual income\* of his/her "family"\*\* is below Rs. 8 lakh (Rupees Eight Lakh  
only) for the financial year \_\_\_\_\_. His/her family does not own or  
possess any of the following assets\*\*\*:

- I. 5 acres of agricultural land and above;
- II. Residential flat of 1000 sq. ft. and above;
- III. Residential plot of 100 sq. yards and above in notified municipalities;
- IV. Residential plot of 200 sq. yards and above in areas other than the notified municipalities.

2. Shri/Smt/Kumari \_\_\_\_\_ belongs to the  
\_\_\_\_\_ caste which is not recognized as a Scheduled Caste, Scheduled  
Tribe and Other Backward Classes (Central List).

Recent Passport  
Size attested  
photograph of the  
applicant

Signature with seal of Office

Name \_\_\_\_\_

Designation \_\_\_\_\_

\* Note 1: Income covered all sources i.e. salary, agriculture, business, profession, etc.

\*\* Note 2: The term "Family" for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years

\*\*\* Note 3: The property held by a "Family" in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.