

**REVISED Additional Terms & Conditions (ATC) and Scope of Work (SOW)  
for GeM bid for supply & installation of 131 Nos Interactive Panel Solution  
(Smart Board) at IMU-Campuses GEM BID NO: GEM/2025/B/5972558**

**1. Introduction:**

- 1.1 The Indian Maritime University (IMU) is a Central University under the Ministry of Ports, Shipping and Waterways. It was established in November 2008 by the Act of the Parliament. It is a teaching - cum-affiliating University. IMU has 6 campuses at Mumbai (2 campuses), Kochi, Chennai, Vizag and Kolkata. It has 17 Affiliated Institutions. IMU offers Undergraduate, Postgraduate and Research Programs in the Maritime Field.
- 1.2 The Indian Maritime University aims at preparing its cadets to participate creatively in the establishment, sustenance and the growth of a knowledge society leading to all round socio-economic development of the country and be a competitive match at the global stage.
- 1.3 Towards this goal, the Indian Maritime University, Headquarters, Chennai is inviting bids for procurement of 131 Nos Smart Digital Board/Interactive Panel for its following Campuses: -

SI No	Campus Name	No of Smart Board required at Each Campuses	
		Size 75"	Size 86"
(i)	IMU-Chennai Campus	17	11
(ii)	IMU-Vizag Campus	NIL	22
(iii)	IMU-Mumbai Port Campus	10	NIL
(iv)	IMU-Navi Mumbai Campus	23	03
(v)	IMU-Kochi Campus	NIL	12
(vi)	IMU-Kolkata Campus	33	NIL
	<b>TOTAL</b>	<b>83</b>	<b>48</b>

**NOTE: The delivery and installation of the smart boards as per size and quantity mentioned above is to be completed by the successful bidder at the respective Campuses and the quoted cost should be inclusive of all taxes and levies. No additional charges will be paid at any cost for transportation, installation, training, etc.**

- 1.4 **Pre-Bid Meeting:** Pre-Bid Meeting is scheduled through Video Conference on **25.02.2025 at 12 PM**. Interested Bidders who are willing to participate in the Pre-Bid Meeting need to register through the link which will be made available at IMU's Website i.e. [www.imu.edu.in/Tenders](http://www.imu.edu.in/Tenders). The Link to join the Video Conference Meeting will be sent to registered mail ids one day prior to the Pre-Bid Meeting date.

- 1.5 **Clarifications:** For any queries with regard to terms and conditions of this tender, please write to arp.hq@imu.ac.in and purchase.hq@imu.ac.in (with a cc to registrar@imu.ac.in) or can be contacted at 044-24539035 (IVR Ext:221) / 9840981612 during working hours between 1000hrs to 1800 hrs from Monday to Friday.
- 1.6 Bidders shall ensure that their bids, complete in all respect, should be uploaded online in the GeM Portal before the closing date and time.
- 1.7 Bids shall be submitted online only at GeM website <http://gem.gov.in>. Bidders are advised to follow the general instructions for the e-submission of the Bids online through the Government e Marketplace.
- 1.8 Intending bidders are advised to keep visiting the GeM Portal & IMU's website for any Corrigendum / Addendum/ Amendment etc., issued if any.
- 1.9 At any time prior to the last date of receipt of bids, Indian Maritime University (IMU) may for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder, modify the tender document by an amendment/Corrigendum/Addendum.

## **2. Instructions to Bidding Firms.**

- 2.1 Bidders are advised to satisfy themselves about the quantum of work before submitting their bids; no extra charges consequent on any misunderstanding or otherwise shall be allowed.
- 2.2 Canvassing directly or indirectly in connection with the Bid is strictly prohibited and Bids submitted by the Tenderer who resort to canvassing will be summarily rejected.
- 2.3 All Documents attached with the bid are to be duly signed by the authorized signatory of the bidder/OEM. If required, IMU may insist on notarized copy or ask to produce originals to ascertain the veracity of the documents. IMU also reserves the right to ask for more proof to corroborate the eligibility declarations.
- 2.4 The bidders shall submit all details, documents etc., as required in the bid document duly signed on each page. In case bidder fails to do so, IMU reserves the right to reject the bid without seeking any further clarification. All the pages of bid document including the documents enclosed with it should be serially numbered and signed in all papers including annexures/supporting documents, if any.
- 2.5 IMU at its sole discretion reserves the right to extend last date of submission of bid and the same shall be updated in GeM portal
- 2.6 **IMU-Headquarters reserves the right to annul the bidding process at any time without any liability for such annulment, without assigning any reason there to.**

2.7 IMU reserves the right to invite revised bids with or without amendment at any stage without any liability for such invitation and without assigning any reason thereof.

2.8 All documents should be certified by the Bidder/OEM.

**3. Response to queries and issue of amendments.**

3.1 IMU will respond to any valid request for clarification, received one week prior to the last date for submission of bid. IMU's decision is final and binding with regard to interpretation of terms used or other bid contents.

3.2 IMU may, for any reason, suo-moto or in response to a clarification by a prospective bidder or bidder, can modify the bid documents by Amendments (through Addenda / Corrigenda etc.,)

3.3 Any such Amendments will be informed through IMU website/GeM Portal. All the bidders who had downloaded the Bid Document shall verify, whether any such amendments have been issued by IMU, before submitting their bid and shall take cognizance of and include such amendment(s) in their submission. In any case, the amendment(s), if any, shall be binding on the Bidder.

3.4 Any such corrigendum/addendum shall be deemed to be part or incorporated into this GeM bid document.

3.5 In order to provide prospective bidders reasonable time for taking the Corrigendum / modifications into account, IMU may, at its discretion, extend the last date for the receipt of Bids. However, no such request in this regard shall be binding on IMU.

**4. Completeness of bid document.** The Bidder is expected to examine all instructions, forms, terms and conditions and deliverables as per GeM bid document, technical specification & ATC. Failure to furnish all information required by the bid documents or submission of a bid offer not substantially responsive in every respect to the tender documents will be at the bidder's risk and may result in rejection of its tender offer. The bid offer is liable to be rejected outright without any intimation to the bidder if complete Information as called for in the bid document is not given therein, or if particulars asked for in the forms / proforma in the bid document are not fully furnished.

**5. Cost of Bidding.** The bidders shall bear all costs, efforts or their time associated with the preparation and submission of their bids and the IMU will in no case be responsible or liable for those costs / efforts / time, regardless of the conduct or outcome of the tendering process or the cancellation, if any, of bid document by IMU, due to any reason whatsoever and at any stage of the bidding

**6. Language of Proposal & Correspondence.** The bid document, and all correspondence and documents, related to the bid document, exchanged

between the bidder and IMU should be in the English language only. If the bidder along with their offer furnishes any printed literature written in any other language, such documents should be supplemented with their English translation also duly attested by the Translator and the Firm. The contents in the English translated version alone shall be taken into consideration.

## **7. Tender Validity.**

7.1 Tenders shall remain valid for 120 days from the date of opening of Bids. A proposal valid for a shorter period may be rejected by IMU as being non-responsive. During the period of validity of Proposals, the terms and conditions mentioned shall not change and any such request may lead to denial of the award.

7.2 In exceptional circumstances, prior to the expiry of the original tender validity period, the IMU may request the bidder to extend the period of validity for a specified additional period. The request and the response thereof shall be made in writing through E-mail or Post. A bidder agreeing to the request will not be required to nor permitted to modify his tender, but will be required to extend the validity of his tender for the period of extension. In case a bidder is not agreeing to the request of the IMU for extension of validity of the tender, then his/her tender will not be considered for further processing.

**8. IMU's Right to accept and to reject any or all proposals.** Notwithstanding anything else contained to contrary in this Tender Document, IMU reserves the right to accept or reject any Bid or to annul the bidding process fully or partially or modifying the same and to reject all Proposals at any time prior to the award of work, without incurring any liabilities in this regard.

**9. Rejection of Bids.** The bids will be rejected on following grounds: -

- a) If any of the eligibility criteria as per the qualification criteria is not met.
- b) If tender terms and conditions are not met.
- c) If bidder gives wrong information in the bid.
- d) Non submission of documents as requested in ATC.
- e) Canvassing in any form in connection with the bids.
- f) If the bid is incomplete /partial bid/ conditional/unclear in any form.

## **10. General Terms & Conditions.**

### **10.1 Termination Clause:**

10.1.1 In the event of the breach of any of the provisions of contract by the Agency, IMU shall have the right to terminate the tender summarily, at any stage. In the event of IMU terminating the contract for breach by the Service Provider of any of the provisions thereof, the Service

Provider shall be liable for any loss suffered by IMU up to the time of the termination of the contract. IMU shall also have the right to terminate the contract altogether (upon which the Security Deposit paid by the Vendor shall stand forfeited) and to entrust the remaining work to another Vendor.

- 10.1.2 In the event of the insolvency / bankruptcy of the Service Provider IMU shall have the right to terminate the contract summarily and to purchase in the open market any Goods / Services covered by the contract. In this case, the Service Provider shall be liable for any excess in the price paid, for any such purchases over the tender price.

10.2 **Earnest Money Deposit (EMD):**

- 10.2.1 EMD Amount is as mentioned in the GEM Bid. EMD exemption is as per latest GeM terms and conditions in vogue.

- 10.2.2 Bidder has to submit the scan copy of the proof of EMD in their technical bid and submit the original copy in office on or before 3 days after the last date of bid closing date.

10.3 **Performance Bank Guarantee:**

- 10.3.1 The successful bidder is required to deposit Performance Bank Guarantee (PBG)/Security Deposit for an amount of 5% of the GeM contract value as mentioned in the GEM Bid.

**11. Eligibility Criteria for bidders other than OEM.** Eligibility Criteria for the bidders: -

- 11.1 The Bidder shall be a legally registered entity in India and shall have been in the operation/business for at least Five years as on last date of bid submission. Certificates of incorporation/ Registration Certificates along with relevant legal document to be submitted.

- 11.2 The Bidder must have average annual turnover of Rs. 295 lakhs in last three financial years i.e. FY 2021-22, FY 2022-23 & FY 2023-24. The copies of Audited Annual Accounts/Statutory CA Certificate with UDIN number for last three years shall be uploaded along with the bid.

- 11.3 Bidder should have completed **One project** of similar nature costing not less than the amount equal to Rs 2.0 Cr

Or **two projects** of similar nature costing not less than the amount equal to Rs 1.5 Cr

Or **Three projects** of similar nature costing not less than the amount equal to Rs 1.0 Cr.

- 11.4 **Supporting Document:** Satisfactorily Work completion certificate of similar nature of goods or intended for setting up ICT infrastructure/Smart Class/Computer Lab etc. in any Govt./Semi-Govt./Public Sector/Educational Institute/organization during the last 5 years as on last date of bid submission. Copy of work orders/Contract or Client Certificate should be submitted in this regards.
- 11.5 The bidder should be authorized by its OEM for 75" and 86" Interactive Digital Board to quote the bid. Bid specific MAF should be submitted by bidder.
- 11.6 The bidders should have authorized service centers at the States where IMUs Campuses are located i.e. Tamil Nadu, Kerala, Andhra Pradesh, West Bengal & Maharashtra. Bidders to submit an undertaking to this effect with supporting documents.
- 11.7 The bidder must submit an undertaking that they have not been black listed/ debarred by any state government / central government / PSU in last three years as on last date of bid submission. Undertaking on the Stamp paper duly Notarized that the firm has never been blacklisted/barred (temporary or permanent) and disqualified by any state government / central government / PSU undertaking in India needs to be furnished
- 11.8 **No Deviation Certificate:** Bidder should submit the undertaking of No deviation for the Technical Specifications ask in bid.
- 11.9 The Bidder must submit their valid **PAN, GST** Registration Certificate.
- 11.10 **Consortium** in any form will not be permitted.

## **12. Eligibility criteria for OEM.**

- 12.1 Bidder should quote 75" and 86" Interactive Digital Board from those OEM, who has annual turnover of Rs. 295 lakhs or more in last three financial years i.e. FY 2021-22, FY 2022-23 & FY 2023-24. The copies of Audited Annual Accounts/Statutory CA Certificate with UDIN number for last three years shall be uploaded along with the bid.
- 12.2 OEM is to submit CA certified Positive net worth certificate of last 3 years along with technical bid.
- 12.3 OEM of 75" and 86" Interactive Digital Board should not be blacklisted/debarred by any state government/ central government / PSU in last three years as on last date of bid submission. Kindly provide undertaking from the OEM.

- 12.4 OEM compliance letter showing line by line compliance for the quoted product specification should be submitted on OEM letterhead, GeM bid number should be mentioned along with Compliance letter.
- 12.5 OEM of 75" and 86" Interactive Digital Board should have working Service support mechanism to support the services under warranty period. Service setup details on OEM letter head/ OEM Undertaking should be duly notarized on Stamped paper should be submitted by bidder in technical bid.
- 12.6 OEM should have Experience of supply and Installing (Direct/In Direct Channel) min 1000 or more of IR Panels/Smart TVs in state/ Central Education Department in last 3 years. OEM Undertaking letter along with list of the clients is to be submitted along with bid.
- 12.7 OEM should have manufacturing facility in India to manufacture smart TV/ Large format display/ Interactive panel with valid manufacturing license for referred line items in his own name with ISO 14001, ISO 9001, ISO 45000, FCC, and ROHS certification from appropriate authority. Copies of the valid licenses/certificates/ BIS are to be submitted.
- 12.8 OEM should have the defined / authorized process of disposing off E-waste as per GOI guidelines valid approval letter form respective department (CPCB) under Govt. of India.
- 12.9 OEM of 75" and 86" Interactive Digital Board has to ensure timely availability of Spare parts/ part replacement/defective non repairable part or equipment during the warranty period. Separate undertaking on OEM letter head is to be submitted adhering to the after sales support parameters from the OEM side.
- 12.10 On receipt of complaint by IMU on malfunction of units and associated accessories, the service provider shall deploy an engineer to the site within 48 hours or 2 working days.
- 12.11 Any defect/repair during warranty period to be rectified within 7 days of reporting of fault by IMU. If the repair/defect cannot be rectified within 7 days, the service provider shall provide standby IFPD/accessories.
- 12.12 Notarized Power of Attorney (PoA- from 75" and 86" Interactive Digital Board to authorize their representative) to Sign the MAF, undertaking as asked in the bid need to be submitted. Without PoA, technical bid will be rejected.
- 12.13 **MDM OEM- If MDM is in-built by OEM, thrid party MDM is not required and undertaking to be submitted by the bidders.**

**Note: In GeM bid, Eligibility Criteria i.e. bidder/OEM experience criteria, Bidder/OEM turnover criteria, technical specification of hardware etc. are not mentioned,**

**however bidder & OEM of the quoted product must meet eligibility criteria, technical specification as mentioned in this document only. Eligibility Criteria & technical specification as per Technical Matrix Anneuxre –I as attached with this document will be final and considered for evaluation. In case of non-compliance, the bid will be rejected**

**13. Bid Evaluation.**

- 13.1 The technical bid must be submitted as **per para 11 & 12 and Annexure-B** of this document.
- 13.2 Financial Bid will be opened only of the Bidders who will be qualified in the Technical Bid. The bidder must submit price bid as per format attached as **Annexure -H (in xls format to be uploaded in GeM portal under financial bid)**
- 13.3 The decision of acceptance of the Bid will lie with the Competent Authority of IMU, who does not bind himself to accept the lowest Bid and who reserves the right to himself to reject or partially accept any or all Bids received, without assigning any reason.
- 13.4 The Price bids of the Technically Qualified Firms only (who qualify in all the clauses specified in para 11 & 12 above) will be taken for evaluation under the Least Cost System of evaluation. The Firm which quotes the least will be considered as L1 and the GeM contract will be awarded to them.
- 13.5 **In case of Tie in rates** among two or more bidders IMU-HQ will award the order through either of the **following two modes I) through GeM auto-algorithm or II) in the following order:** 1) who has more experience as per para 11.3 (copies of PO/invoices should be submitted along with Annexure - II), 2) Annual Turnover as per Annexure - III. IMU's decision in this regard is final and binding on the parties. No further correspondence shall be entertained in this regard.

**14. Agreement.** An agreement as per **Annexure -F** is to be signed between Indian Maritime University, Headquarters – Chennai and successful bidder on notarized Stamp paper of Rs. 200.

**15. Warranty.**

- 15.1 Comprehensive **warranty for 5 years** from the date completion of delivery and installation of 75" and 86" Interactive Digital Boards at the respective sites/locations of IMU as mentioned in para 1.3.
- 15.2 Warranty certificate on OEM letter head for all equipment/accessories to be supplied against this bid is to be submitted along with invoice for each site/location separately.



- 16. Bill of Materials – per IMU Campuses.** Per IMU Campus quantity of 75" and 86" Interactive Digital Board/Smart Board are as below: -

SI No	Campus Name	No of Smart Board required at Each Campuses	
		Size 75"	Size 86"
(i)	IMU-Chennai Campus	17	11
(ii)	IMU-Vizag Campus	NIL	22
(iii)	IMU-Mumbai Port Campus	10	NIL
(iv)	IMU-Navi Mumbai Campus	23	03
(v)	IMU-Kochi Campus	NIL	12
(vi)	IMU-Kolkata Campus	33	NIL
	<b>TOTAL</b>	<b>83</b>	<b>48</b>

**NOTE:** The bidder has to quote only one make and model against above item.

- 16.1 All bidders/OEMs who are bidding, the responsibility of applicable GST will be of bidder/OEM only as per the category of the product & applicability of GST rate. Dept. will not take any responsibility OR make any additional payment if any tax liability arises. Bidders are required to submit undertaking letter for the same along with technical bid.

- 17. Minimum Technical Specifications of 75" & 86" Interactive Digital Board.** Bidder must quote/offer product with min. specifications as per attached Annexure-I of Technical Matrix sheet

**18. Delivery, Payment Terms & Penalty.**

- 18.1 Delivery, installation and training of 75" & 86" Interactive Digital Boards/Smart Boards will be done at each IMU Campuses. The list of the IMU Campuses with postal address, Contact person name and contact details are as given in this document attached as **Annexure-G**.

- 18.2 Delivery timeline, payment schedule and applicable penalty will be as per terms and conditions mentioned below: -

SL No	Deliverables	Timeline	Payment	Penalty
1	<b>Phase-1:</b> Delivery of 75" & 86" Interactive Digital Board at each IMU Campuses.	As per GeM Contract	<b>90% of the total value of Interactive Digital Board with accessories for each location/campus shall be released after completion of following:</b> a) Proof of delivery of consignment to the destination places	As per GeM penalty clause.

			<p>verified by the respective IMU Campuses.</p> <p>b) Submission of bills along with verified copy of delivery challan by respective IMU Campus.</p> <p>c) Payment will be released for the completed delivery of quantities at each IMU campuses after deduction of penalty if any</p>	
2	<b>Phase 2</b>	15 days	Balance 10% of total value shall be released after Installation, Testing and commissioning of interactive panel, submission of performance bank guarantee and signing of Service Level Agreements (SLAs) with IMU.	In case of non-compliance and or faulty product/installation failure at the campuses, the retrospective bill of material value of that particular site/campus will be withheld till completion of delivery/installation/verification.
<p><b>Note:</b></p> <ol style="list-style-type: none"> <li>1. Penalty up to cap of 2.5% will be applicable in each phase. Delay in excess of 5 weeks will be sufficient to forfeit Performance Bank Guarantee of the bidder. Phase 2 payment will not be released in such case.</li> <li>2. The bidder has to provide operation training to master trainers/teachers at each Campus level within 30 days after signing of SLA.</li> <li>3. In case of deviation of the services during the warranty period, the Performance Bank Guarantee submitted by the bidder will be forfeited and service provider cannot contest against it.</li> </ol>				

**19. Change request of new make & model.**

- 19.1 No "End of Life" product should be quoted in the bid. Make & Model quoted by the bidder should be available till the contract period including warranty period (duly supported for spares/OEM support for contract period). In any case, change of make & model of quoted item will not be allowed/accepted.
- 19.2 However, during the contract period, if the OEM stops manufacturing the quoted model and the bidder will offer to supply new make & model instead of quoted make & model, then compulsorily min. percent (2 %) of that item total value shall be deducted from the payment of that particular qty. of item. Also, whenever such a change is proposed by the bidder, prior permission of IMU to do so will be required.
- 19.3 It is ensured by the bidder that offered new make & model should have comparatively equal or higher technical specification against the quoted make & model in the bid in all aspects. IMUs Technical

expertise team will re-evaluate the product as per the technical comparison chart submitted by bidder in such case.

- 20. Indemnity.** The successful bidder/firm shall indemnify IMU from and against any costs, loss, damages, expense, claims including those from third parties or liabilities of any kind how-so-ever suffered, arising or incurred inter-alia during and after the Contract period against all losses, claims for damages including losses, claims for damages on account of bodily injury, death or damage to tangible. The indemnity shall be to the extent of 100% of project cost in favour of the IMU.
- 21. Anti-Profiteering Rules of GST.** The Bidder should strictly adhere to Anti-Profiteering Rules of GST.
- 22. Settlement of Disputes.** Bidder shall make request in writing to the Registrar, IMU- Headquarters for settlement of any dispute within 30 (Thirty) days of arising of the cause of dispute, failing which no disputes / claims shall be entertained by the IMU- Headquarters. The decision of IMU- Headquarters will be final and binding on the parties.
- 23. Force Majeure.** Neither IMU-HQ nor the Firm shall be considered in default in performance if such performance is prevented or delayed because of war, hostilities, revolution, civil commotion, strike, epidemic, accident, fire, wind, flood, earthquake or because of any Government action or of any act of God or of any other cause whether of similar or dissimilar nature beyond the reasonable control of the party affected. Should one or both the parties be prevented from fulfilling their contractual obligations by a State of Force Majeure lasting continuously for a period of six months, the two parties shall consult with each other regarding the future implementation of the agreement.
- 24. Arbitration & Jurisdiction.** In the event of disputes, differences, claims and questions arising between the parties hereto arising out of this Agreement or anyway relating here to or any term, condition or provision herein mentioned or the construction or interpretation thereof or otherwise in relation hereto, the parties shall first endeavour to resolve such differences, disputes, claims or questions by mutual discussion and failing such settlement, the same shall be referred for arbitration through Indian International Arbitration Council (IIAC) or by a sole Arbitrator appointed by IMU-HQ. Such arbitration shall be held in accordance with the provisions of the Arbitration and Conciliation Act 1996 or re-enactment thereof for the time being in force and shall be held in Chennai. In case the Arbitration award is not acceptable to either of the parties, they may approach courts having jurisdiction at Chennai only.
- 25. Applicable Law.** The Contract shall be interpreted in accordance with the laws of the Union of India and all disputes shall be subject to the place of jurisdiction of Chennai Courts only.

**Note:** All documents should be submitted in prescribed format only.

**Registrar**

**COVERING LETTER**

(Format of letter to be given for applying for GeM bid for supply & installation of 131 Nos Interactive Panel Solution (Smart Board) at IMU-Campuses)

To  
The Registrar  
Indian Maritime University-Head Quarters  
East Coast Road, Semmencherry,  
Sholinganallur (P.O.) Chennai-600119.

**Sub:** GeM bid for supply & installation of 131 Nos Interactive Panel Solution (Smart Board) at IMU-Campuses – Reg

**Ref:** GeM Bid No. GEM/2025/B/5972558

Dear Sir,

1. This is with reference to your Gem Bid no. GEM/2025/B/5972558 . I/We, have examined the GeM bid document and ATC and understood its contents. I/We, hereby submit my /our Bid for "Supply & Installation of Interactive Smart Board to Indian Maritime University"
2. The Bid is unconditional for the said GeM bid document and ATC.
3. It is acknowledged that the Authority will be relying on the information provided in the GeM bid document and ATC and the documents accompanying such GeM bid document and ATC for qualification of the Bidders for the above subject Engagement, and we certify that all information provided in the GeM bid document and ATC and in Annexures is true and correct; nothing has been misrepresented and omitted which renders such information misleading; and all documents accompanying the Bid are true copies of their respective originals.
4. This statement is made for the express purpose of the above mentioned subject.
5. I/We, shall make available to the Authority any additional information it may find necessary or require to supplement or authenticate the Qualification statement.
6. I/We, acknowledge the right of the Authority to reject our Bid without assigning any reason or otherwise and hereby relinquish, to the fullest extent permitted by applicable law, our right to challenge the same on any account whatsoever.
7. It is declared that:
  - a) We have examined the GeM bid document and ATC and have no reservations to the GeM bid document and ATC.

- b) We have not directly or indirectly or through an agent engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice in respect of any Bid or request for proposal issued by or any Agreement entered into with the Authority or any other public sector enterprise or any government, Central or State.
8. It is understood that the IMU may cancel the Bidding Process at any time without incurring any liability to the IMU and that IMU are neither bound to invite the applicants to Bid for the services nor to accept any Bid that IMU may receive.
  9. It is certified that we have not been indicted or convicted by a Court of Law or no adverse orders have been passed against us by a regulatory authority which could cast a doubt on our ability to undertake the services or which relates to an offence that outrages the moral sense of the community.
  10. It is further certified that no investigation by any regulatory agency is pending against us.
  11. It is hereby affirmed that we are in compliance of/ shall comply with the statutory requirements of the Govt. of India, as applicable.
  12. I/We, hereby state and understand that if I/we withdraw/modify our bid during the period of validity of the tender, the administration would suspend the Firm from participation in any future tenders of IMU for a period of 6 months.
  13. I/We, hereby irrevocably relinquish any right or remedy which we may have at any stage at law or howsoever otherwise arising to challenge or question any decision taken by the Authority in connection with the selection of Bidders, selection of the Tenderer, or in connection with the selection/Bidding Process itself, in respect of the above mentioned services and the terms and implementation thereof.
  14. We agree to undertake to abide by all the terms and conditions of the GeM bid document and ATC.
  15. We agree to undertake to be liable for all the obligations of the Tenderer under the Agreement

In witness thereof, we submit this application under and in accordance with the terms of the GeM bid document and ATC.

Yours faithfully,

Place:- .....

Date :.....

(Signature, name and designation of the Authorized Signatory of the Firm withj office seal)

**Annexure – B**

**TECHNICAL QUALIFICATION /ELIGIBILITY CRITERIA**

**DOCUMENTARY PROOF**

(to be submitted on the Letter Head of the Bidder)

SI No	Eligibility Criteria	Mode of Proof	Page no. of Proof
A)	The bidder has to mandatorily submit the covering letter acknowledging the terms & conditions of the GeM bid document	As per <b>Annexure – A</b>	
B)	The average Annual Turnover of the Bidder shall be at least Rs. 295 lakhs during last three financial years i.e. 2021-22, 2022-23 & 2023-24	Certified and Audited profit & loss account and Balance sheet for last three years, along with Annual Turnover Report duly certified by the authorized Chartered Accountant as per <b>Annexure – C</b>	
C)	The bidder should not ever have been debarred by any department or Undertaking by the Government of India or any state Governments of India or and Indian Public Sector Undertaking/Enterprise as on last date of submission of bid.	Self-attested certificate to that effect to be attached as per <b>Annexure – D</b>	
D)	The bidder should possess a valid PAN and GST/Sales Tax Registration Certificate.	Self-attested photo copy of said certificates to be attached	
E)	Authorised service centres should be available in the States where IMUs Campuses are located i.e. Tamil Nadu, Kerala, Andra Pradesh, West Bengal & Maharashtra.	Bidders to submit an undertaking to this effect with supporting documents.	

F)	The bidder should submit Line-by-line compliance of technical specification as per para-17.	The bidders should attach the duly filled technical specification matrix as per format attached as <b>Annexure-I</b> . Any non-compliance to the specification will be summarily rejected.	
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Place:- .....

Date :.....

Signature, name and designation of  
the Tenderer/Authorized Signatory

Official Seal

**ANNEXURE – C**

**DETAILS REGARDING ANNUAL TURNOVER**

(To be filled / certified by the Chartered Accountant)

<b>SL No</b>	<b>Financial Year</b>	<b>Annual Turn Over (in Rs)</b>
1	<b>2021-22</b>	
2	<b>2022-23</b>	
3	<b>2023-24</b>	

**Mode of Proof:** Audited Profit & Loss Account and Balance Sheet for last three Financial years ending 31st March 2022, 2023 and 2024. It should be duly attested by the Bidder's Chartered Accountant.

**Place:**

**Date:**

**Signature of the Tenderer with seal**



**SELF – DECLARATION – NON – DEBARMENT**

(On the Letter Head of the bidder)

To  
The Registrar  
Indian Maritime University-Head Quarters  
East Coast Road, Semmencherry,  
Sholinganallur (P.O.) Chennai-600119.

**Sub:** Self declaration on non-debarment-Reg

**Ref:** Gem Bid No. GEM/2025/B/5972558

Dear Sir,

1. In response to the GeM bid no. GEM/2025/B/5972558, I/We hereby declare that presently our Agency/ Firm is having unblemished record and is not declared ineligible for corrupt & fraudulent practices either indefinitely or for a particular period of time by any State / Central Government/ Autonomous Body/ Statutory Body/ Central Universities/ IIT / IIM/ CFTI.
2. We further declare that presently our firm..... is not Debarred/ blacklisted and not declared ineligible, for similar work, by any State / Central Government/ Autonomous Body/ Statutory Body/ Central Universities/ IIT/ IIM/ CFTI on the date of Bid Submission.

Thanking you,

Yours faithfully,

Signature of Authorised Signatory with seal

Place: \_\_\_\_\_

Date: \_\_\_\_\_

**Annexure – E**

**Past Project Experience**

(Should be printed on letter head and duly signed by the Bidder)

To  
The Registrar  
Indian Maritime University-Head Quarters  
East Coast Road, Semmencherry,  
Sholinganallur (P.O.) Chennai-600119.

**Sub:** Similar projects already completed -Reg

**Ref:** Gem Bid No. GEM/2025/B/5972558

Dear Sir,

1. Following similar projects completed/executed during the last three Calendar years for Government / PSUs or Local Bodies/Educational Institutes: -

<b>S. No</b>	<b>Organisation Name</b>	<b>Date of Order</b>	<b>Date of Completion</b>	<b>Amount (In Rs)</b>	<b>Office use (For IMU)</b>

2. I/We hereby declare that we had completed above orders during the period of last three completed Calendar years and enclosed relevant completion certificates in this regard along with this statement.

**Signature with Seal**

**Designation**

**Name & Contact No**

## **ANNEXURE - F**

### **FORMAT OF AGREEMENT**

(To be submitted on stamp paper of Rs.200/-, to be executed within 7 days of issue of Work Order)

(To be duly Filled, Signed and Scanned copy to be sent to Buyer prior to sending Original copy by post)

It is this \_\_\_\_\_ (day) of \_\_\_\_\_ 2025 MUTUALLY AGREED between the IMU - HQ, hereinafter referred to as "the Buyer" (which expression shall mean and include their assignees and successors) on the one-part M/s ..... a company/ incorporated under the ..... having its Registered office at hereinafter referred to as "the Seller" (which expression shall mean and include their permitted assigns and successors) on the other part: WHEREAS the Buyer is desirous that certain Goods should be provided and certain Services be executed as per tender documents hereinafter called "Goods and Services" and has accepted the Tender by the Seller for the execution, completion and guarantee of such Goods and Services.

NOW THIS AGREEMENT WITNESSES as follows:-

The following documents shall be deemed to form and be read and construed as part of this agreement, viz,

1. Technical and Financial bids
2. Instructions to the Bidders
3. Terms and Conditions of Tender and Corrigendum issued if any
4. The Goods and Services specified in the tender documents
5. The Annexures
6. The Work Order/GeM Contract

In consideration of the payment to be made by the *Buyer* to the *Seller* as hereinafter mentioned, the *Seller* hereby covenants with the *Buyer* to execute, complete and guarantee the Goods and Services in conformity in all respects with the provisions of the Agreement.

The *Buyer* hereby covenants to pay the *Seller* in consideration of the execution, completion and guarantee of the Goods and Services for the price mentioned in Price Bid at the times and in the manner prescribed by the Agreement. The Agreement shall be governed by all the conditions as described in the terms and conditions of tender, work mentioned in the tender documents and any other conditions given in the tender documents and GeM Contract.

This agreement shall be governed by the laws of India and shall be subject to the Jurisdiction of the Courts in Chennai only.

IN WITNESS WHEREOF the parties hereto have caused their respective common

seals to be hereunto affixed (or have hereunto set their respective hands and seals) the day and year first above written.

SIGNED AND DELIVERED

**On behalf of the Seller**

Signature

Name

Address

Official Seal

Place

Date

On behalf of the Seller

**On behalf of IMU**

Signature

Name

Address

Official Seal

Place

Date

On behalf of the Buyer

**Witness:**

i) Signature

Name:

Address:

Place

Date

ii) Signature

Name:

Address:

Place

Date

**Witness:**

i) Signature

Name:

Address:

Place:

Date:

ii) Signature

Name:

Address:

Place:

Date:

**Annexure - G****DETAILS OF THE IMU CAMPUSES FOR DELIVERY, INSTALLATION AND TRAINING OF SMART BOARD**

<b>SL no</b>	<b>Name of the IMU Campus and postal address</b>	<b>Location</b>	<b>Contact Person Name &amp; Designation</b>	<b>Contact Details (Phone no &amp; email IDs)</b>
(i)	Indian Maritime University - Chennai Campus East Coast Road, Uthandi Chennai 600 119. Tel : (044) 2453 0341/342	Chennai	Dr. R Bhuvaneshwari, Deputy Registrar	dradmin.chennai@imu.ac.in
(ii)	Indian Maritime University - Mumbai Port Campus, MERI, MUMBAI Hay Bunder Road, Mumbai- 400033. Tel: (022) 23723577 / 23725987 / 23774261	Mumbai	Shri. Harish Chandra Updahyay, Deputy Registrar	hcupadhyay@imu.ac.in
(iii)	Indian Maritime University - Navi Mumbai Campus, T.S. Chanakya Karave, Nerul, Navi Mumbai- 400706. Tel: (022) 27703876 / 27701935	Navi Mumbai	Mr. Imtiaz Ahmed, Deputy Registrar	<a href="mailto:dradmin.navi@mumbai@imu.ac.in">dradmin.navi@mumbai@imu.ac.in</a>
(iv)	Indian Maritime University - Kolkata Campus, P - 19, Taratala Road, Kolkata - 700 088. Ph: (033) 24014673/76&78	Kolkata	Shri. Amit Mahajan, Deputy Registrar	dradmin.kolkata@imu.ac.in
(v)	Indian Maritime University - Visakhapatnam New Campus, Vangali Village, Tekkalipalem post, Near Rayavarapu Agraharm, Sabbavaram mandal, Visakhapatnam - 531035. Ph-(0891)-2890610	Vizag	Shri. Sai Charan, Assistant Registrar	saicharan@imu.ac.in
(vi)	IMU Kochi - Main Campus South End Reclamation Area (Located on NH47- A), Near Alexander Parambithara Bridge, Matsyapuri P.O., Willingdon Island, Kochi- 682029 Ph-(0484)2989402/2118542	Kochin	Smt. Sreeja KJ, Assistant Registrar	dradmin.kochi@imu.ac.in

**Annexure- H**

**PRICE-BID FORMAT**

(**NOTE:** Not to be attached with Technical documents/bids, to be attached only in GeM portal under financial bid document in excel sheet)

SL NO	ITEM DESCRIPTION	MAKE/MODEL	SIZE	RATE	GST %	TOTAL AMOUNT
1.	Smart Board/ Interactive Panel for Institution		75"			
2.	Smart Board/ Interactive Panel for Institution		86"			
Total Cost inclusive of GST (as per GeM portal)						

- The above prices are inclusive of Transportation, installation and training and with optional accessories as mentioned in GeM Bid/Technical Specification.

Place: \_\_\_\_\_

Date: \_\_\_\_\_

Signature & Name

of authorized signatory of the  
bidder with seal

**Annexure- I**

<b><u>PROCUREMENT OF INTERACTIVE SMART BOARD/PANEL 75" AND 86"</u></b>				
<b><u>GEM BID NO: GEM/2025/B/5972558 DT 20.02.2025</u></b>				
<b><u>TECHNICAL PARAMETERS MATRIX (TO BE FILLED IN BY THE BIDDERS AND UPLOADED ALONGWITH TECHNICAL BID FOR TECHNICAL EVALUATION)</u></b>				
<b>SL No</b>	<b>Category</b>	<b>Specification</b>	<b>Requirement</b>	<b>Exact Offered Value/Description proposed for supply (To be filled-in by the bidder)</b>
1	<b>GENERIC</b>	<b>Description of Stores</b>	Interactive Panel, Software along with other items for institutions	
2		<b>Scope of supply</b>	Supply and installation of Interactive Panel, Software, and supply and installation of other optional items as specified in this specification.	
3		<b>Items included in scope of supply</b>	Interactive Panel, UPS, Camera	
4		<b>On Site Warranty Support (in Years)</b>	5 years	
5	<b>DISPLAY</b>	<b>Display Type</b>	Anti-Glare LCD with Direct-lit LED	
6		<b>Display Technology</b>	In-Plane Switching (IPS) or VA	
7		<b>Minimum Contrast Ratio</b>	1400 : 1, 1500 : 1, 1600 : 1, 1700 : 1, 1800 : 1, 1900 : 1, 2000 : 1 Or higher	
8		<b>Minimum Display Panel Size, Diagonal (in Inches)</b>	75 & 86	

9		<b>Minimum Display Resolution (Horizontal x Vertical) (in Pixels)</b>	4K UHD - 3840 x 2160 Or higher	
10		<b>Display Brightness (in Nits)</b>	400, 450, 500, 550, 600, 800, 1000 Or higher	
11		<b>Minimum Panel Life (in Hours)</b>	50000 Or higher	
12	<b>INTERACTIVE PANEL-TOUCH SCREEN</b>	<b>Touch Interface</b>	Touch Sensitive as well as Pen Driven	
13		<b>Touch Technology</b>	Infrared (IR)	
14		<b>Number of Touch Points (in Number)</b>	40 Or higher	
15		<b>Additional Software</b>	Device Management Software	
16	<b>INTERACTIVE PANEL - CPU</b>	<b>Type of CPU</b>	Inbuilt CPU with Slot Provision for Open pluggable Specification (OPS)	
17		<b>Number of Cores</b>	04 Or higher	
18		<b>Memory - RAM (in GB)</b>	8,16 Or higher	
19		<b>Storage Capacity (in GB)</b>	64 or higher	
20		<b>Pre-Install Software (OS)</b>	Android 13 or Higher	
21		<b>Provision of Slot for Open pluggable Specification (OPS)</b>	Yes	
22	<b>INTERACTIVE PANEL - OPTIONAL ITEM</b>	<b>Open pluggable Specification (OPS) included in scope of supply</b>	Yes	
23		<b>Pre-Install Software (OS) for Open pluggable Specification (OPS)</b>	Windows 11 Pro or higher	



24		<b>Memory - RAM (in GB) for Open pluggable Specification (OPS)</b>	16	
25		<b>SSD Storage Capacity (in GB) for Open pluggable Specification (OPS)</b>	512	
26	<b>PORTS</b>	<b>Number of Input HDMI Ports</b>	2,3,4 Or higher	
27		<b>Number of Output HDMI Ports (Ops)</b>	1 Or higher	
28		<b>In-built Speakers</b>	Yes	
29		<b>Type of Mounting</b>	Wall Mount	
30	<b>INTERACTIVE PANEL – CONNECTIVITY</b>	<b>Availability of Bluetooth Connectivity</b>	Yes. Inbuilt	
31		<b>Bluetooth Version</b>	5.0 or Higher	
32		<b>Availability of Wi-Fi Connectivity</b>	Yes. Inbuilt	
33		<b>Wi-Fi Connectivity</b>	802.11n (2.4 or 5 GHz) Or higher	
34	<b>ACCESSORIES FOR INTERACTIVE PANEL</b>	<b>Number of Electronic Pen or Stylus Each Panel</b>	2 Or higher	
35		<b>Additional HDMI Cable</b>	1	
36		<b>Additional Accessories Requirment</b>	NOT REQUIRED	
37	<b>INTERACTIVE PANEL-UPS</b>	<b>UPS Rating (in KVA)</b>	2 KVA with minimum 30 minutes backup	
38	<b>INTERACTIVE PANEL-CAMERA</b>	<b>Type of Camera</b>	Video Conferencing Camera	
39		<b>Accessories for Camera</b>	3 Meter Connecting Cable	
40		<b>Minimum Camera Resolution</b>	FHD - 1920x1080, 4K UHD - 3840x2160 Or higher	
41		<b>In-built Mic in Camera</b>	Yes	

42		<b>Remote control for Camera</b>	Yes	
43	<b>Camera &amp; Microphone Specifications</b>	Sensor Type	CMOS Sensor 4K	
44		USB Video Class	UVC1.0	
45		Maximum Resolution	3840×2160 / 30fps	
46		Output Resolution	MJPG 3840×2160/30fps	
47			MJPG 1920×1080/30fps (Default)	
48			MJPG 1280×720/30fps	
49			YUV 1920×1080/5fps	
50			YUV 1280×720/12.5fps	
51		FOV	D-FOV:120° HFOV:108° VFOV: 72°	
52		Depth of Field	0.8M~Inf	
53		F/No	F2.2±5%	
54		Construction	4 Glass + 2 Plastic + UVIR650	
55		Zooming	3.75x digital zoom	
56		Noise Reduction	2D\3D video noise reduction	
57		Tilt	-10°~+90°	
58		Auto View	(Auto Framing) Auto	
59		White Balance	Auto	
60		Exposure	Auto	
61		Black Level Correction	Auto	
62		Microphone Type	2 Electret Microphones	
63		Pick-up Range	3m	
64		Signal to Noise Ratio	74dB	
65		Microphone Sensitivity	-30±2dB	
66		Duplex	Support	
67		Automatic Noise Suppression	Support	
68		Automatic Gain Control	Support	
69		ESD Standard	Contact discharge to 4KV, Air discharge to 8KV	
70		Infrared remote control	Support	

71		Operation Temperature	0-50°C	
72		Product Dimension	Suitable to cover 40+ students class room mountable to IFPD	

**NOTE: Any deviation of the specifications offered by the bidders against the requirement will be rejected and decision of IMU in this regard will be final.**