

INDIAN MARITIME UNVIERSITY
CHENNAI

Ref. No. IMU-HQ/C/13/33/01/2019-VOI-III-ESETT

Dated: 12.03.2021

Important Instructions for the students appearing for First Semester Examinations for the UG Programmes - Reg.

Please refer to the instructions for the cadets appearing for Online Proctored Examinations for Odd Semester Examinations for the first semester students of all UG Programmes during the month of March 2021.

2. Students manual for Online Proctored Examinations, Code of conduct and Instructions for attending Online Proctored Examinations were already hosted in the IMU Website www.imu.edu.in.

3. The students who have successfully registered for the above Examinations before the due date are directed to kindly go through the students manual for Online Proctored Examinations and other instructions mentioned in Sl.No.2 and will acquainted with the methodology of the examinations .

4. An OTP will be sent on 17.03.2021 by email: support@codetantra.com to the Cadets successfully registered for the above examinations. This email will contain instructions on how to set your own password, which will henceforth be useful to login into the online examination portal which was furnished at the time of registration for receipt of OTP.

5. There will be a **mock test** for the Candidates on **18.03.2021** between **10:00 AM to 10.00 PM** which will be auto proctored. This is being conducted to acclimatise the students with the real online proctored examinations.

6. Hall Ticket will be enabled on the students' portal two days prior to the Examinations.

7. The Students who have satisfied the prerequisite conditions for writing the examinations viz payment of fees, attendance requirement etc. are alone eligible to attend the examination. The students who get OTP for mock test

and for Registration process does not confirms for the evaluation of the Examinations, besides fulfilling the prerequisite conditions for attending the examinations.

-/Sd/-

Controller of Examinations (i/c)

To

All First Semester Students of all UG Programmes through IMU Website

All Chief Superintendents conducting First Semester Examinations.