



# भारतीय समुद्री विश्वविद्यालय INDIAN MARITIME UNIVERSITY

(Central University, Govt. of India)

HEADQUARTERS

Ref.No.IMU-HQ/C/13/33/01/2019-VOI-III-ESETT

Dated:17.9.2020

## **Instructions for conduct of DNS leading to B.SC (Applied Nautical Science) (DLP) – October 2020 Examinations**

1. The Timetable for DLP Examinations are published in IMU Website.
2. The DLP Examinations will be conducted in four Test Centre (IMU Chennai Campus; IMU Navi Mumbai Campus; IMU Kolkata Campus and ARI, New Delhi) through Pen-paper Mode.
3. The Portal for registration for DLP Examinations, for the first time, will be activated 22.09.2020 and cut-off date for consideration for October, 2020 Examinations will be 30.09.2020. Those students who are all registering after 30.09.2020 will be eligible to appear for Examinations during January 2021.
4. The Students who had applied for DLP Examinations for April 2020 and July 2020 can also appear for this examinations subject to fulfilling the conditions as mentioned in Circular 1922.
5. Students have to pay their Examination Fees only through online mode by way of Internet banking/Credit card which is integrated with Online Examination Application. No other mode of payment will be acceptable.
6. Students are requested to read the instructions on the payment gateway carefully to avoid double payment. If any student paid the needed amount more than once due to technical issues, such students should approach the "Nodal Officer" for examinations portal of the concerned institute along with proof. Nodal Officer shall consolidate all such cases with proof and send the details to the Exam Section through Deputy Registrar of the Campuses/Principals of Affiliated Institutes for process of Refund after the completion of Online registration. Please indicate to the students that all refund requests have to be forwarded through the Campuses/Institute (Nodal Officer) and direct mails from students will not be attended to.

*[Handwritten Signature]*  
17/09/20

East Coast Road, Uthandi, Chennai-600 119.

Tel : (044) 2453 0343 / 345 Fax : (044) 2453 0342 Email : registrar@imu.ac.in Website : imu.edu.in

7. After completion of Online Registration by the students, Nodal Officer of the Concerned Campus/Institute has to verify the application and approve the application in College Portal. The fees once paid, will neither be refunded nor carried over for the subsequent examination, under any circumstances.
8. The revised procedure for conduct of 3<sup>rd</sup>, 4<sup>th</sup> and 5<sup>th</sup> Semester Examination of DLP as mentioned in Circular No.1922 to be followed.
9. The student can download the Hall Ticket through the Student Portal, on the date which will be notified by IMU before the commencement of examination (positively by two days prior to the Examinations).
10. The students who have already registered for April 2020, June 2020 Examinations which were postponed due to the pandemic situation of COVID-19 shall also login in the student portal between 25.9.2020 and 28.09.2020 for change of Examination centre, if needed.
11. The Examination fees which is applicable is shown below:-

**[Note: For students who are registering for the first time on 1.9.2020 or after – IMU Circular No.2006, dated: 7.8.2020 and addendum dated: 3.9.2020]**

S.No.	Particulars of Fees	Amount
1.	One time Re-Registration fee for B.Sc (Applied Nautical Science-DLP)	Rs.30000/-
2.	Each attempt for 3 <sup>rd</sup> ,4 <sup>th</sup> and 5 <sup>th</sup> Semester for B.Sc (Applied Nautical Science-DLP)	Rs.4000/- per semester. Total Rs.12,000
3.	Statement of Mark	Rs.150/-
4.	Consolidated statement of marks	Rs.500/-
5.	Provisional Certificate	Rs.250/-
6.	Degree Certificate	Rs.500/-

*AW 17/09/20*

12. Detailed timeline for October 2020 DLP Examinations are given for information for all the concerned:

Date of Registration for Examinations by the students	22.09.2020
Cut-off date of Online Registration for consideration for October 2020 Examinations	30.9.2020
Enabling the Portal for change in Examination Centre	25.09.2020 to 28.09.2020
Verifying & Approving of the application in College portal by nodal officer	1.10.2020
Downloading of Hall ticket by the students in the student portal	2 days prior to the start of examinations

13. All the concerned are requested to adhere to the time schedule and co-operate for smooth conduct of Examination. The receipt of this Instructions may please be acknowledged.



**Controller of Examinations [i/c]**

**To:**

- 1. All Directors of IMU Campuses.**
- 2. The Principals of all Affiliated Institutes.**