



भारतीय समुद्री विश्वविद्यालय

INDIAN MARITIME UNIVERSITY

(Central University, Govt. of India)
HEADQUARTERS

IMU-HQ/C/12/18/01/CET/2022

Dated:-04-02-2022

CIRCULAR 2201

Sub: Instructions to Campus Directors for verification of certificates for the candidates of Affiliated Institutes-reg

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1. The Sponsorship for the candidates to be admitted to February DNS batch has been received, the genuineness has been confirmed and the seat matrix was published vide Circular 2114 dated 19-01-2022.
2. In continuation to the above, the data entry process is completed.
3. The payment of programme fees is completed.
4. The certificate verification for the candidates who have paid the fees is scheduled in IMU Campuses from 09-02-2022 to 10-02-2022.

<u>Designated IMU Campus for Verification of Certificates</u>			
S.No	Name of the Affiliated Institute	Date on which Certificate verification will be held	IMU Campus to which Affiliated Institutes have to depute a special representative for Verification
1.	International Maritime Institute, Delhi	09-02-2022	<u>IMU Kolkata Campus</u> P-19 Taratala Road, Kolkata - 700088
2.	Anglo Eastern Maritime Academy, Mumbai	09-02-2022	<u>IMU Navi Mumbai Campus</u> T S Chanakya, Karave, Nerul, Navi Mumbai - 400706.
3.	Maritime Training Institute, (SCI) Mumbai	10-02-2022	
4.	The Great Eastern Institute of Maritime Studies, Mumbai	09-02-2022	<u>IMU Mumbai Port Campus</u> Tank Road, Hey Bunder, Sewri Mumbai 400033
5.	Samundra Institute of Maritime Studies, Mumbai	09-02-2022	
6.	Training Ship Rahaman, Mumbai	10-02-2022	

***Certificate Verification will not be done other than the scheduled date for whatever reason may be. No further extension of time will be given.**

Verification Process:

Verification Counters will be opened in IMU Kolkata, Navi Mumbai and Mumbai Port Campuses for the verification as per schedule mentioned above between 10.30 a.m. and 5.00 p.m. Affiliated Institutes should ensure that this work is completed for all their students positively on these scheduled days. The list of Original Certificates and

Medical certificates to be produced for verification in respect of each candidate is given here under:

- Proof of Age - Birth Certificate/SSLC or equivalent mark sheet.
- Higher Secondary School or equivalent mark sheet.
- Community Certificate [only for ST, SC and OBC (NCL)]/ Gen-EWS, if available.
- Printed copy of IMU's CET Rank Certificate.
- Photocopy of Aadhar Card if available.

The process of verification will be done on an "Excel Sheet". The verifying campus will overwrite the details and mark in red in case of any change. The instructions regarding the process in detail will follow through email.

Medical Fitness Certificate

Candidates selected for Diploma in Nautical Science, B.Sc (Nautical Science) and B.Tech (Marine Engineering) should produce a Medical Fitness Certificate with confirmation of eye sight fitness from a panel of Doctors/ Hospitals approved by the Director General of Shipping, Mumbai.

Campuses are requested to furnish a Report in the proforma enclosed (Annexure-I) by e-mail to dracademics@imu.ac.in and a copy to aracademics.hq@imu.ac.in on **09-02-2022 and 10-02-2022** so as to reach IMU Headquarters before 6 p.m.

The classes for February 2022 DNS batch commences on 16-02-2022.

To:
The Campus Directors, IMU
Principals, Affiliated Institutes of IMU

Cc:
Registrar i/c
F.O i/c
IT Department, IMU HQ to upload in IMU website.


DEAN (ACADEMICS)


4/2/22

ANNEXURE-I

Report to be submitted to IMU-HQ by the Campus Directors regarding Verification of Certificates etc., in respect of candidates admitted by Affiliated Institutes.

Date:

S.NO	Name of the Affiliated Institute	Name of the Programme	Sanctioned Strength	No. of Students for whom Verification done	Total No. of candidates rejected (if any)