



भारतीय समुद्री विश्वविद्यालय
INDIAN MARITIME UNIVERSITY
(Central University, Govt. of India)
HEADQUARTERS

No. IMU-HQ/R/12/54/1/2020 -Admin (HQ)

04th January 2022

CIRCULAR NO. ADMIN - 2202

Sub: Covid 19/OMICRON – Instruction on Precautionary steps to curb further spread - reg.

1. In view of outbreak of omicron cases in the country, the following instructions are issued to prevent further spread of infection of disease at IMU HQ & Campuses: -

a. All employees of IMU shall keep COVID 19- Vaccination Certificate (Two Doses) either in electronic form or physical form and show it at the time of entry at security gate.

b. Employees who don't have vaccination certificates shall produce a fresh covid negative certificate. (i. e **test to be taken daily**) to the Head of the Department till completion of two doses of vaccination. This shall be forwarded to the Registrar (i/c)/ DR (Admin) of IMU Campuses on 20th of every month, till further orders.

c. If an employee who has not submitted COVID 19 vaccination certificate or non- production of COVID negative certificate will not be permitted to enter office and will be treated as 'Leave of Absence'.

2. The Campus Directors/Directors (i/c) and Heads of the Department/ Section of HQ are requested to ensure that it is implemented in letter and spirit.

3. This issues with the approval of the Vice-Chancellor.

Adm. Registrar
REGISTRAR (i/c)
04-01-2022

Copy to: -

1. VC - for kind information please
2. Dean (NAOE& ART)
3. FO(i/c)
4. COE (i/c)
5. All Campus Directors/Directors (i/c)
6. All DRs, IMU.
7. File

for necessary action please