



## IMU Training Calendar JULY 2024 - MARCH 2025

IMU School	Course Details	Days	Batches	July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	
<b>Marine Engineering and Technology</b>	Mechanical Terminal Equipment – Pumps (Level – II)			July 2024 - Second Week									
	Mechanical Terminal Equipment – IC Engines (Level – II)			July 2024 - Third Week									
	Diesel Engine Gas Combustion Simulator				August 2024 - First Week								
	Engine Room Simulator -Management Level				August 2024 - First Week								
	MEO Class - I Preparatory Course	60 days per Batch	9	1	1	1	1	1	1	1	1	1	
	Diesel Engine Combustion Gas Simulator ( for 1st class candidates	Starts 1st day of every month and duration is 3 days	20										
	Engine Room Simulator Management Level. ( for class II candidate	starts on 3rd week and duration is 5 days	20										
	Engine Room Simulator Operational Level. ( for class IV candidate)	Yearly 20 batches starts on 3rd week and duration is 3 days	20										
	MEO CLASS I	60 days per Batch	3		1		1		2				
	MEO Class II	120 days per Batch	6	3	1	2	1	1	2				
	Engine Room Simulator Class II (ERS II)	5 days per Batch	6	8	5	9	7	11	9				
Advanced Fire Fighting (AFF)	5 days per Batch	19	1, 8, 22, 29	5, 19, 26	2, 9, 23	7, 14, 21	4, 18, 25	2, 9, 16					

<b>Marine Engineering and Technology</b>	Advanced Fire Fighting Refresher (AFFR)	6 days per Batch	6	2,5,9,16,1 9,23,30	2,6,13,16,20 ,27,30	3,6,10,17,20,2 4	1,4,8,15,1 8,22,29	1,5,12, 19,26,29	3,6,10,17,20, 24,31				
	DGS Approved Training Courses - Vessel Specific (Entry & Mid-levels)	<b>On Request</b>											
	Mechanical Terminal Equipment - Floating Craft												
	Mechanical Terminal Equipment- Navigation aids												
	Mechanical Terminal Equipment - Pumps												
	Mechanical Terminal Equipment- DG Sets												
	Mechanical Terminal Equipment- IC Engines												
	Mechanical Terminal Equipment- Fire-fighting equipment at oil terminals												
	Mechanical Terminal Equipment - Sub-stations& other electrical equipment												
	Gas distribution and piping System												
	Speed breakers of Cargo Operations												
	Environment Management & Pollution Control												
<b>School of Maritime Management</b>	Cost Effectives of Port Operations	3 days	1					21					
	Increasing Port efficiency through Public Private Partnerships' Day 1- A basic introduction to PPP Day 2- Contract Management in Ports (EPC & PPP including ADRs)	June/July 2024 or Jan-2025		<b>On Request</b>									
	Best Practices in Logistics & Distribution Management	5 days	1	8									
	Purchase Procedures & Policy for Govt., PSU and Autonomous Organisations	2 days	1					19					
	e-Tendering, e-Procurement and e-Payment	3 days	1								5		
	Establishment Matters	3 days	1						9				
	Reservation Directives	3 days	1										10
	Achieving Excellence through Effective Leadership	2 days	1							16			
	Managing Stress Effectively	2 days	1								20		
	Time Management	2 days	1										20
	Effective Communication	2 days	1				16						
	Achieving Excellence through Effective Leadership	2 days	1						7				
	Essential Management Skills	2 days	1								9		

<b>School of Maritime Management</b>	Overview of Basic Port Operations (Entry & Mid-levels)	<b>On Request</b>
	Planning of Ship movement and utilization of depth (Mid & Top levels)	
	Communication, Coordination & Personal Attributes (All levels)	
	Emergency Situations (All levels)	
	Vessel Traffic Services, Management and Traffic Routing (Entry & Mid-levels)	
	Port & Shipping Management	
	Hiring of vessels for Port Operations	
	Risk assessment and risk Management in handling of oil and gas at Ports	
	Business process reengineering and ERP	
	E-tendering and E-Auction process with the knowledge of DSC and cryptography	
	Maintenance of hardware and network management	
	School of Maritime Management	
	Application Programming: Java, Dot Net, SQL Server	
	IT security, Audit of Port application software	
	Paperless office	
	Issues relating to Material Management	
	Warehouse operations and Management	
	Training in Valuation techniques for civil engineering assets and for Estate	
	Valuation of Projects	
	PPP/EPC Projects	
	Accelerating Port Business	
	Economics of Port Operations, Port Pricing and Port Financing	
	Work Culture & Work Ethics	
	SWOT Analysis	
	E-Trade and PCS	
	Documentation in traffic handling and Coordination with various agencies	
	Generation of MIS, Traffic forecasting and computer applications	
	Tariff fixation and revenue Management	

School of Maritime Management	Managing Risks in Port Sector	On Request											
	Mentoring for key executives (For key executives to whom the freshly inducted trainees will be attached												
	e - delivery and e - pass issuing + PCS(1x)												
	Estate Management & GIS Mapping of Estate												
	Land Policy Guidelines												
	Disciplinary Proceedings												
	Bunker Hedging												
	Port Operating System (Epis)												
School of Nautical Studies	Entry Level Pilot Training (ELPT for Major Ports) - 5th Batch	(7th batch tentatively)June /July 2024											
	Master (FG) Advanced Shipboard Management	45 days	3	1		2		1					
	First Mate (FG) Phase-II	90 days	2	15				15					
	First Mate (FG) Phase – I	90 days	2			17				16			
	First Mate (NCV) Phase I	90 days	2			17				16			
	First Mate (NCV) Phase II	90 days	2	15				15					
	Master (NCV) Advanced Shipboard Management	30 days	3	15		17			18				
	Second Mate (FG) Function	120 days	2		16					16			
	NWKO (NCV)	120 days	2		16					16			
	Second Mate Foundation	60 days	3	15		17			18				
	GMDSS	13 days	6	8	5	9	7	4	2				
	ECDIS COURSE	5 days	6	22	26	23	28	25	23				
	Proficiency in Survival Craft &Rescue Boat PSCRB	5 days	22	1,8,22,29	5,19,26	2,9,23,30	7,14,21,28	4,18,25	2,9,16,30				
	Refresher Training for PSCRB Course	1 days	26	4,11,18,25	1,8,14,22,29	5,12,19,26	3,10,17,24,30	7,14,21,28	5,12,19,26				
	INDIAN MARITIME LEGISLATION	3 days	10	8	5,19	2,30	1,21	18	9,16				
	Revalidation Trg. Course for Revalidation of COC of Masters & Deck Officers	Dates will be announced soon											
	Global Maritime Distress and Safety System (GMDSS)	15 days	6	6	3	6	5	2	2				
	Security Training for Seafarer with Designated Security Duties (STSDSD)	2 days	1	1									
	Basic Safety Training (BST)	14 days	2	3,18									
	Bridge Resource Management for Pilots (Mid & Top levels)	On Request											
Nautical Knowledge (General) (Entry & Mid-levels)													
Training for newly inducted Pilots at various Major Ports													
Berthing policy and its applicability													

<b>School of Naval Architecture &amp; Ocean</b>	Training in Latest technologies in conducting hydrographic surveys (Entry & Mid-levels) Dredging Management	<b>On Request</b>												
<b>School of Allied Studies</b>	Port Estate - Legal Issues	2 days	1			<b>23</b>								
	RTI Act	2 days	1						<b>25</b>					
	Latest updates on IMO Conventions & Conservancy issues /concepts (Mid & Top levels)	<b>On Request</b>												
	Arbitration Strategy and Procedure													
	Best International Practices adopted in handling hazardous cargoes (chemicals and POL)													
	Safe handling and storage of LPG, LNG, CNG and Chemicals (Level- & I)													
	Safety Audit for Liquid and Gas Terminal													
	Safety in Tanker Terminal (Liquid Cargo Handling Ports) as per International Safety Guide for Oil Tankers & Terminals (ISGOTT) (Level I & I													
	Overview of Liquid and Gas Handling operations at the ports - covering tankers for POL (Black oil, White oil), LPG, LNG, CNG and Hazardous Chemicals													
	Application of computer Accounting software, Soft skill, Advance Accounting through Computer software like SAP, FICO, etc.													
Training in E Governance														
Advance Training in Computer Applications such as MS Project, PrimaVera, STAAD Pro, AutoCAD - for Civil Engineering Dept.														
<b>1. Course fees shall be sent to the customers on request. GST Charges shall be as applicable.</b>														
<b>2. IMU provides trainer-led classroom training for standard (or) customized courses at designated training venues. Additional charges apply for customized and/or onsite training at customer premises.</b>														
<b>3. Training Cancellation Policy: Full course fee charged for cancellations / postponements received within 15 calendar days, prior to the course commencement. Full course fee charged for no-show participants.</b>														
<b>4. Dates mentioned are tentative.</b>														
<b>5. IMU training services does not allow any video/audio recording of the sessions</b>														
<b>6. Participants shall be provided with training materials.</b>														
<b>7. Course fees are valid until 31<sup>st</sup> March 2025.</b>														
<b>8. Course fee does not include the participant boarding, lodging, conveyance, travel expenses and others. Course fee includes only the course materials, tea with snacks and lunch.</b>														
<b>9. For any training enquiries , please email to <a href="mailto:training_consultant@imu.ac.in">training_consultant@imu.ac.in</a></b>														
<b>10. Training Courses will be conducted at IMU campuses at HQ (Chennai), Chennai, Cochin, Mumbai, Navi Mumbai, Kolkata and Vizag</b>														
<b>11. In most of the courses only the starting dates are mentioned and end date shall be calculated from the duration of the course mentioned in the days column.</b>														
<b>12. Details provided in this Training calendar are subjected to change due to various reasons if any beyond our control.</b>														
<b>13. Minimum batch size shall be 20 and maximum shall be of 30 participants</b>														
<b>14. For latest updates on the course and schedule, Please visit our IMU Portal.</b>														