



भारतीय समुद्री विश्वविद्यालय INDIAN MARITIME UNIVERSITY

(जहाजरानी मंत्रालय के अधीन एक केंद्रीय विश्वविद्यालय)
(A Central University under the Union Ministry of Shipping)
कोच्चि परिसर/ KOCHI CAMPUS

Ref: IMU/KoC/Purch/20/HOSTEL/2017

05.10.2017

Sub: Enquiry for purchase of furniture items – Reg.

The Indian Maritime University Kochi Campus is proposing to procure "furniture items". Hence you are requested to send your quotation in respect of the same. The list of items, description and the terms and conditions are detailed below:-

S. No.	Item	Qty. reqd.	Make and model suggested	Unit Price	Total Cost
1	Bunk Bed (Two Tier)	14	Material-Steel Other Specifications- 75' L x30' W x66'H Sheet- 18 Gauge (1 mm) Pipe Guard Ladder-18 gauge (1' Round) Pipe Leg-16 gauge (1.5' round)		
2	Cupboard (Two Users)	21	Material-Steel Other Specifications- 78' H x 36' W x 19' D. 18 Gauge		

Terms & Conditions for the quotation to be followed:

1. The rate for the items has to be kept in a confidential manner and required to be sent in a sealed envelope.
2. The quotation received through e-mail or open envelope will be rejected.
3. The supplier should quote the rate as per the specifications given above. The quote given through other specification will be rejected.
4. The rates should be quoted strictly as per the table. Only GST is to be mentioned separately. No advance payment will be made.
5. Suppliers should have a valid GSTN. Quotations received from unregistered suppliers will be summarily rejected.
6. The payment will be made through RTGS after successful Delivery at IMU Kochi Campus and after Certification of Stores.
7. The University reserves the right to accept in part or in full any quotation(s) or reject any or more quotation (s) without assigning any reason or to cancel the process and reject all quotation(s) at any time prior to award of contract, without incurring any liability, whatsoever to the affected bidder or bidder(s).
8. The firm submitting quotation should be able to supply the stated quantity within 30 days from the date of issue of the P.O. Otherwise penalty as deemed fit by Competent Authority in Kochi campus will be levied.
8. The validity of Quotation is 90 days from the date of submission.

9. If any of the specification in the prescribed format is not adhered to, the quotation may be rejected.

The quotation shall be sent in a sealed envelope superscribing "**Quotation for supply of furniture items**" addressed to The Director, Indian Maritime University, Kochi Campus, South End Reclamation Area, NH-47A, Near Alexander Parambithara Bridge, Matsyapuri PO, W. Island, Kochi-682029.

The sealed quotation should reach the above address on or before 26th October , 2017 latest by 03:00 P.M.

Thanking you,

Yours faithfully

**Sd/-
Assistant Registrar**