1. **Photocopies of Answer Scripts:**

Photocopies of answer scripts will be given only to the failed candidates, provided the candidates apply within 15 days from the date of publication of examination results, at the flat rate of Rs.150/- per subject irrespective of the number of pages and inclusive of postal charges. All the conditions indicated in the earlier Circular dated 16.4.2014 shall apply.

2. **Revaluation of Answer Papers:**

All failed candidates shall be eligible for revaluation of answer papers but the number of papers for which requests for revaluation can be entertained after an examination shall be limited to 5 per candidate. The candidates should apply for revaluation within 15 days from the date of publication of examination results. The fees for revaluation shall be Rs.500/- per paper.

3. **Re-Totalling of marks:**

Fees:

A fee of Rs.250/- will be charged per paper for Re-totalling.

Rules:

a) Application for Re-totalling of answer scripts will be considered for UG & PG examinations other than Practical Examinations, field work, internal assessment and for thesis submitted in lieu of a paper.

b) Application for Re-totalling shall be made in the prescribed form and to be sent through respective head of Institutions.

c) Fee once remitted for Re-totalling of answer scripts will not be refunded.
d) Application for Re-totalling should reach the Office of the Controller of Exams within 10 days from the date of publication of the results unless otherwise specified by the University.

e) Re-totalling marks will be taken as the final marks and the marks secured by the candidate in the original valuation will be changed and results published accordingly.

f) If the Re-totalled marks are the same or less than the marks secured in the original valuation, the status of the results declared will remain unchanged.

g) The Re-totalling results to be published within 15 days from the date of receipt of applications.