

INDIAN MARITIME UNIVERSITY (A Central University under the Ministry of Shipping, Government of India) East Coast Road, Uthandi, CHENNAI – 600119 Tele-(044) 24530878, Fax-(044) 24530335

Ref: No.IMU/HQ/EST/C.EMP/ ADVT/09/2013

WALK IN INTERVIEW

IMU is conducting walk-in interview for the following post purely on CONTRACT basis:						
Post	Educational & other Qualifications	No. of	Age			
		Vacancies				
Public Relations	i) Post Graduate degree in Public relations/	ONE	Maximum			
Officer	Mass Communications /Journalism / any		40 years			
	other relevant subject.					
	ii) Positive attitude, exposure to well-					
	developed interpersonal skills and excellent					
	written and verbal communication skills.					
	iii) Strong management skills and PR					
	experience are highly preferred.					
	iv)Superior computing skills.					
	v)Demonstrated ability to work well in a					
	team environment as well as					
	independently, with minimal supervision.					
	vi)Atleast 5 years experience in liaisoning					
	with the National and Local press, press					
	briefings and press conferences etc.					
Period: 6-months	Period: 6-months (Contract extendable).					
Emoluments: Sala	ry will be commensurate to experience and wil	l be negotiat	ole.			
Interview Date an	d Time: 04th October 2013 at 11.00 hrs					
Venue: Indian Maritime University, East Coast Road, Uthandi, CHENNAI – 600119.						
For Job profile, Terms and conditions and Application form visit IMU website (www.imu.edu.in) and						
Ministry of Shipping Website (www.shipmin.nic.in).						
Candidates should report at the Venue at 10.00 hrs (for Certificate verification) along with duly filled-in						
application form (download from IMU website) and with original certificates with one set of attested						
certificates and for the Interview at 11.00 hrs.						

25.09.2013

REGISTRAR i/c



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APPLICATION FROM

Advt. No.	No.IMU/HQ/EST/C.EMP/ADVT/09/2013, dated 25.09.2013	Photograph
Post applied for	Public Relations Officer on Contract basis	

1.	Name in full	(in capital letters)		
2.	Father's Na	me		
3.	Marital Statu	S		Married / Unmarried
4.	Sex			Male / Female
5.	a. Permanent address (with phone no. and e-mail if any)		b.	Address for correspondence (with phone no. and e-mail if any)
6.	Date of birth (please enclose attested copy of certificate)			
7.	Are you a citizen of India? (If no, please provide details).			
8.	Category (GEN/SC/ST/OBC) (please enclose attested copy of certificate)			
9.	If you are employed,	Name of Employer		
	please state the –	Present basic pay		
		Scale of pay / pay band		

10. Details of educational qualifications: Please give particulars of all examinations passed and degrees obtained commencing with the High School Leaving (10th standard / Matriculation) Examination. Please attach the true copies of certificates and mark sheets duly attested.

SI. No.	Name of the Board/University/ Institution	Examination/ Degree/ Diploma passed	Distinction / Class / Division	Subjects (Please mention field of specialization, honours, etc., where applicable)	Percentage of marks

11. Details of employment : Please give particulars of your present and past employment in chronological order, starting with the present one

SI. No.	Organisation / Institute	Position held	Date of joining	Date of leaving	Last / Present Basic pay	Scale of pay / pay band

12.	Special qualification or experiences which are not earlier included.
12.	opecial qualification of experiences which are not earlier included.

13.	Details of enclosures sent with the application with each indexed:

GENERAL TERMS AND CONDITIONS (CONTRACT BASIS) :

*Candidates should bring their application only in prescribed format given.

*Candidates should enclose attested copies of certificate, in support of age, Community, educational qualifications, experience etc.

*Candidates should furnish their telephone and fax numbers and e-mail ID for fast-track purposes.

*The University reserves the right not to appoint anyone for the position advertised.

*Canvassing in any form will disqualify the candidates.

*The University reserves the right to correct any typographical error(s) in the notification.

Declaration:

I hereby declare that I have carefully read and understood the instructions and particulars supplied to me and that all the entries in this form are true to the best of my knowledge and belief.

Place: Date:

(Signature of the Candidate)